

JCNCF Grant Writing Requirements

- a. Describe briefly the nature of your organization. Include your vision and mission statement if you have one. Grants are given preferentially to tax exempt non-profit organizations who share our mission and vision.**

- b. Describe, using as much detail as necessary to be convincing, the nature of the activity for which the grant is requested. Describe how this activity will further the mission of the JCNCF, namely, to operate and engage in philanthropic, cultural, charitable, educational, and religious activities which shall contribute to the welfare of the Jewish community of North Central Florida and other Jewish communities located throughout the world.**

- c. Describe the cost of the event in detail, including all funding sources, and the amount requested from JCNCF. Mention, if appropriate, if the activity would or would not occur without any funding from JCNCF.**

- d. Describe in detail how the JCNCF's support of this activity will be recognized.**

- e. If you have ever received a grant from JCNCF in the past, describe if the most recent event was successful, and how the JCNCF was recognized.**

- f. An organization is not eligible to submit a new grant request unless they have submitted the necessary report from the previously awarded grant.**

A grant will be considered if:

The project/activity is innovative or creative in the setting.

The project/activity is aimed at benefiting the greater community outside the organization's regular membership.

The grants committee will also provide seed money for a new project/activity but will not honor requests for regular budgeted items of the organization.

The grants committee does not fund salaries or stipends.

Time Line

Former grant recipients are contacted by January 31st and asked to visit the website for information to assist them in completing their grant request.

New grant seekers that contact JCNCF regarding grants are directed to the website where they will find submission instructions as well as a time line of procedures.

Grants are submitted to JCNCF by March 31st.

The grants committee reviews the grant request and makes recommendation.

The grant recommendations are presented to the board at the May meeting.

Those who have submitted grant requests will be notified of the board's decision by June 15th.

A report of the grant's activities must be submitted to JCNCF by December 31st. If the event has not as yet taken place, a statement to this effect must be sent. A full report will be due after the event.

If you have any questions, please contact Rachel Silver, the JCNCF Office Manager, at office@jcncf or at (352) 371-3846.